

MACHINERY MANAGEMENT COMMITTEE MINUTES
Elizabeth Inn, Plover
Wednesday, April 23, 2008

Item 1. Called to order at 10:00am by Chairperson Tom Dahlke

Item 2. Roll Call

Members in Attendance: Dallas Cecil, Green County; Darin Carignan, Sauk County; Gary Sipsma, Vickie Galich, Kenosha County; Pat Scanlan, Oconto County; Loanne Owens-Flaig, Winnebago County; Tom Dahlke, Waushara County; Cassandra Molstad, Marathon County; Keith Back, LaCrosse County; Diane Prenot, Buffalo County; Tom Walther, Eau Claire County; Randy Scholz, Lincoln County; Crystal Wells, Langlade County; Gary Gedart, Sawyer County; Mark Woltmann, WisDOT

Others in attendance: Donna Bohnenkamp, Grant County; Jeri Grabbert, Iowa County; Sandy Kulik, Peggy Watson, Walworth County; Amy Cisar, Oconto County; Wayne Sleger, Manitowoc County; Jeff Hoile, Juneau County; Jeff Koppa, Marathon County;

Item 3. Approval of March 20, 2008 minutes

The minutes were approved as presented.

Item 4. Approval of agenda

The agenda was amended as described below and approved.

Item 5. Other discussion items for today

The agenda was amended to add an update to state-owned portable changeable message boards (PCMBs) and collecting maintenance costs to these units by the counties.

In addition, county concerns about delays in invoice payments was raised and a status report on the progress in remedying this situation was requested.

Item 6. Discussion to finalize machinery management committee by-laws (Waushara)

The chairman is awaiting additional reaction and guidance from the WCHA Board. For the time being, the Machinery Management Committee can set this discussion aside pending final notification from the WCHA Board.

Item 7. Review classes with “blades and LP gas, etc.” charges to projects and consider alternative approaches for distributing these costs (Winnebago County).

Tom Dahlke and Loanne Owens-Flaig offered comments and reactions from their surveys of the North Central and Northeast Regions, respectively. A general preference for charging to the equipment rather than to a project was indicated. Following the resolution of this item, it may be beneficial to send out additional clarification statewide to address any inconsistency in the application of project charges for the appropriate equipment classes.

As part of this review, class 705 was identified as a unit requiring some research. For the May meeting, pictures and a listing of what counties have in this class of equipment will be provided.

The committee then took the following actions on these individual equipment classes:

- 9206 - Reclaimer, over 400 hp, 96” (teeth charged to project)
No change.
- 9207 – Reclaimer, under 400 hp (teeth charged to project)
No change
- 938 – Pavement router/joint cleaner, (teeth charged to project)
Motion passed to add \$16.50 per hour to rate and modify the definition/description in Chapter 5 immediately and discontinue charging teeth to the project. Rate change reflected the average from the survey results.
- 937 – Hot Air Lance (fuel charged to project)
Motion passed to add \$4.50 per hour to the rate and modify the definition/description in Chapter 5 and discontinue charging fuel to the project.
- 922 – Welder, electric, per 100 ampere capacity (does not include cost of welding rod)
No change

934, 935, & 936 - Concrete saws without blades were discussed at some length. Blade costs can vary considerably and how long they last depends on what is being cut. The committee took the following actions:

- 934 – Concrete saw, through 9 hp without blades
Motion to change the rate by \$8.00 per hour to \$54.64
- 935 – Concrete saw, 10 through 24 hp, without blades
Motion to increase rate from \$29.40 to \$40.00 per hour.
- 936 - Concrete saw, over 25hp, without blades.
Committee recognized the need to gather more information about blade prices and this information should be brought back to the May meeting.

- 9079 – Profiler, pavement (6') Cold Planer, self-propelled (teeth charged to project)
Motion passed to eliminate the class since there are no known units in inventory.

Item 8. Discuss small plows used on pick-ups and Class 633 (Eau Claire)

The concern was raised that small plow units may not be classified or described correctly.

The Committee passed a motion to drop the GVW reference and describe 633 as power reversible, truck mounted.

Class 634 and 635 were also discussed but no changes were made as a result of this discussion.

Item 9. Consider alternative methods for cost projections (Langlade)

Projections are built into the annual equipment rate process. Last fall, concerns were raised about the indices currently being used and its relevancy to actual county cost experience. Labor and fuel costs were issues of particular concern.

Following some general discussion, the Department agreed to:

- bring back some alternatives for the committee to consider regarding projected fuel cost changes, and
- explore the possibility of employing the labor information survey results currently used as part of the LOS model annual update.

A potential future agenda item to consider is the possibility of a retro-active fuel adjustment change or employing a different quarterly adjustment schedule.

Item 10. Discuss possible fuel procurement survey/review

The Committee decided to postpone this discussion until next month when Doug Meek will participate.

Item 11. Meeting location change

Chairman Dahlke asked the committee about the possibility of moving the meeting from Plover to Wausau. Discussion was centered on the added travel time this move would impose on certain committee members.

Item 12. Charges for maintenance of state-owned PCMBs

Maintenance on state-owned portable changeable message boards (PCMBs) should be charged to the following project: 0072-40-36

As part of this discussion, a potential concern related to insurance costs associated with salt conveyors was raised by Randy Scholz from Lincoln County. The Department will look into this matter and report back at a subsequent meeting.

Item 13. Other discussion items

Concerns about delays in payment from the Department for monthly invoices were raised and Mark Woltmann gave a brief status report and indicated the general steps being taken to remedy the problem.

The Department was asked to distribute its spreadsheets documenting the calculations for salt storage, general public liability insurance, etc.

Item 14. Next scheduled Meeting

The next meeting will be held on Wednesday, May 21, 2008 at the Elizabeth Inn in Plover. The meeting will begin at 10:00am

Item 15. Review next month's agenda

- Alternative Fuels (Outagamie County)
- Composite Rates
- Class 302 (Green County)
- Class 705 (Winnebago County)
- Class 936 (Winnebago County)
- Alternate Cost Projection Options (Langlade County)

Item 16. Adjourn