

MINUTES
February 12, 2008
WCHA Safety & Training Committee Meeting
Portage County Highway Department

The meeting of the Safety & Training Committee was called to order on February 12, 2008, at 11:00 a.m. by Chairman Randy Scholz.

Committee members present: Scholz, Podgorski, and by teleconference, Jandrain, Morehouse, Pelock, Dreblow. Schofield and Klosterman were absent.

Minutes of January 29, 2008 were approved.
(Motion-Morehouse/Second-Scholz/Approved-Voice vote)

Motion to approve Agenda
(Motion-Jandrain /Second-Scholz /Approved-Voice vote)

Discussion of Commissioners Training
Chairman Scholz reported there are already approximately 60 Commissioners registered. His office staff is handling the assembly of booklets and preparing nametags as well as other materials for the conference. He reiterated the date of **Commissioners Training is April 2 & 3, 2008**, as well as the location, the **Best Western Midway Hotel in Wausau. DAY 1** -- Registration for the conference will begin at 12:30 p.m. At 1:00 p.m., the conference will begin with a brief welcome by Chairman Scholz & President Stelzner. We are allotting approximately 45 minutes for the presentation of each topic followed by 15 minutes for questions. Conference topics will then begin at 1:15 p.m. - NIMS Training, presenter will be Jerry Haberl of Wisconsin Emergency Management. 2:15 p.m. – BREAK. 2:30 p.m. – Dangers Associated with Hybrid Vehicles, presenter will be Dave Long, a Safety Specialist with North Memorial. 3:30 p.m. – What's on Your Mind? Retro-reflectivity, John Berg of the Federal Highway Administration will present, each Commissioner will receive a pamphlet on this topic. This time also will be used as an opportunity for discussion and questions on other concerns such as, forestry bridges. 4:00 p.m. – LFA Clarifications & Alternatives, presenters will be Dan Fedderly and Don Miller. 5:00 – Adjourn for Day 1, Dinner on your own. **DAY 2** -- 6:30 a.m. – Breakfast will be provided at Poolside. 8:00 a.m. – Work Zone Safety Update, presenter will be Steve Pudloski, Director of TIC, UW-Madison. 9:00 a.m. – BREAK. 9:15 a.m. – The Essentials of Bidding, presented by Ruth Zouski, Waushara County Corporation Counsel. 10:15 a.m. – Management Consultant Program, open discussion on concerns, issues and successes facilitated by Dan Fedderly, Bruce Stelzner, Mark Servi and Gary Kennedy. It was noted that there should be much discussion and questions on this topic and Chairman Scholz will ask Dan Fedderly to be sure to have a representative of the DOT available for Q & A. 11:15 a.m. – Update on the Federal Reauthorization Status and WCHA Priorities, Dan Fedderly will present. 11:35 a.m. – Governor Doyle or His Representative.

11:55 a.m. – Until Next Year ... Randy Scholz, WCHA Safety & Training Committee Chairman will present, Conference wrap-up, complete surveys, final thoughts. 12:00 p.m. – ADJOURN CONFERENCE – Drive Home Safely!

Discussion of Conference Evaluation

The evaluation form was approved. It was widely agreed that certain areas would engender much discussion and questioning and we hope the evaluations will indicate that this was the case. We hope those in attendance will leave with a better and broader understanding of the topics covered and again we hope the evaluations will give us that indication as well as indicate areas that should be covered next year.

Discuss Mission Statement

The committee reviewed the Mission Statement and concurred with its' direction.

Discuss Goals

Develop Safety & Training's use of the WCHA web site as a place where answers to frequently asked questions and links to resources can be found.

Put together what is required for a Highway Department Safety Program. Regarding the Safety Program, Chairman Scholz has access to the electronic files of seven different safety plans Lincoln County owns and can share them with other counties who may need this information.

Other Topics

In the past Safety & Training were separate committees and since it is now combined, the bylaws of WCHA should be updated to reflect this change and we will work on this during upcoming meetings.

Next Meeting

We will hold our next meeting on April 22, 2008 at Portage County Highway Department at that time we will evaluate Commissioners Training from our perspective as well as review Commissioners Training evaluation forms.

Motion to Adjourn Dreblow / Second Pelock / Approved Voice vote
Chairman Scholz adjourned the meeting 12:00 p.m.

Respectfully submitted,

Robert J. Podgorski
Secretary, Safety and Training Committee