



**WISCONSIN COUNTY HIGHWAY ASSOCIATION
2012 WINTER HIGHWAY CONFERENCE
JANUARY 16, 17, 18, 2012
CHULA VISTA RESORT – WISCONSIN DELLS, WI**

Hello Commissioners,

PLEASE READ ALL THE INFORMATION BELOW

Important dates to remember as follows:

Pre-Registration deadline is December 9, 2011 (this includes the registration form and payment) faxes do not qualify as pre-registration.

Cancellation at 100% - by written request (e-mail qualifies) by December 15, 2011. Cancellation after this date will have a \$50.00 processing fee deducted from the refunded amount per person.

Cancellations not refunded at all after December 31, 2011.

Since we only send e-mails to Highway Commissioners/Highway Office Managers as indicated, please forward this to anyone else in your county that would possibly like to attend. Please make sure that spouses are aware of the programs available to them so they can sign up before hand, because we only reserve spaces for the spouses that sign up.

On the registration form, please circle each item yes or no where requested so that all counts for meals and activity events are accurate.

Thanks for your cooperation and look forward to seeing you at the conference.

Gary L. Kennedy
WCHA Events Coordinator
920-683-4353 or 920-323-650