

**2012 WINTER ROAD SCHOOL
(HIGHWAY CONFERENCE)
JANUARY 16, 17, 18, 2012
CHULA VISTA RESORT
WISCONSIN COUNTY HIGHWAY ASSOCIATION**

PRE-REGISTRATION DEADLINE

December 9, 2011

To: Highway Commissioners/Committee Members/
State Officials/Corporate Sponsors/Associate Members

The WCHA Conference Coordinating Committee will be hosting the 2012 Winter Highway Conference in Wisconsin Dells.

We do have room blocks available at the host hotel. **Hotel room reservation deadline date is December 9, 2011.** Please contact the reservation department at (888) 201-1839 for reservations. The room block is listed under WCHA (Wisconsin County Highway Association).

When you call for a room reservation, ask for the WCHA room block and conference rates. **Tax-exempt status must be arranged in advance by mailing or faxing a copy of your tax-exempt certificate to (Fax # 608-254-4157); otherwise, you will be charged room tax.** The room rates for the conference are \$99.00 or \$163.00 or \$262.00 per night.

Each every member, spouse, or corporate representative attending the conference must complete the attached Pre-Registration form. Sharing of name badges is not permitted. Pre-registration forms must be returned with payment by December 9, 2011.

Cancellation and 100% refunds (by written request) will be received until December 15, 2011. There will be a \$50.00 processing fee per registration deducted from each registration fee returned after December 15, 2011. Cancellations received after December 31, 2011 will not be refunded.

All attendees and spouse/guests will be required to be registered to participate in any function of the conference. ***NAME BADGES WILL BE ISSUED AND MUST BE WORN TO ATTEND ANY AND ALL FUNCTIONS, INCLUDING CONFERENCE AREAS, SOCIAL AREAS AND EVENTS. SHARING OF NAME BADGES IS NOT PERMITTED.*** Individuals not registered for the conference will not be admitted and/or asked to leave any event area. If you are not wearing your name badge, it will be assumed that you have not registered for the conference.

Non Pre-registration/on site registration will be \$ 215.00* for county members & associate members, \$325.00 for non-members, and \$140.00* for spouses. **On site registration requires the payment by check and/or cash only. Credit cards and/or billings are not acceptable. ATM's are on site at the Chula Vista.**

Those who have pre-registered may pick up their registration packets at the registration area, Monday, January 17, 2012 from 8:00 am – 6:00 pm or Tuesday, January 18, 2012 after 7:00 am.

Questions call: Gary L. Kennedy. WCHA Events Coordinator
Telephone Number (920) 683-4353
Cell Phone (920) 323-4353
Fax Number (920) 683-4366
E-mail garykennedy@co.manitowoc.wi.us

**2012 WINTER ROAD SCHOOL
(HIGHWAY CONFERENCE)
JANUARY 17, 18, 19, 2012
CHULA VISTA RESORT
WISCONSIN COUNTY HIGHWAY ASSOCIATION**

PRE-REGISTRATION DEADLINE
December 9, 2011

COUNTY/ORGANIZATION			
NAME		TITLE	
SPOUSE NAME		PHONE	
ADDRESS			
CITY		STATE	ZIP+4

REGISTRATION FEES

PRE-REGISTRATION/POST DEADLINE (COUNTY & ASSOC. MEMBERS, WisDOT)

PRE-PREGISTRATION/POST DEADLINE (NON-MEMBER OF WCHA)

PRE-REGISTRATION/POST DEADLINE (MEMBER'S SPOUSE)

Delete \$30.00 if not attending Banquet

TOTAL FEES ENCLOSED

*Please keep title to 30 characters

Pre 12/9	After 12/9	
\$ 175.00	\$ 215.00	
\$275.00	\$325.00	
\$100.00	\$140.00	

Make checks payable to:

WI COUNTY HIGHWAY ASSOCIATION

Mail payment along with registration form to: Manitowoc County Highway Department
3500 STH 310
Manitowoc, Wisconsin 54220-9659

Please register us for the following activities by circling YES or NO:		Member	Spouse
<i>Tuesday, January 18</i>			
7:00 – 9:00 a.m.	Continental Breakfast@Chula Vista Resort	YES or NO	YES or NO
11:30–1:00 p.m.	Lunch at Chula Vista Resort	YES or NO	YES or NO
12:30 – 4:30 p.m.	Baking with Mollie Schuster Robert E. Lee & Associates		YES or NO
<i>Wednesday, January 19</i>			
6:30 – 8:00 a.m.	Breakfast at Chula Vista Resort	YES or NO	YES or NO
8:30 – 11:30 a.m.	Crafts with Soozii Madden		YES or NO
12:00 – 1:00 p.m.	Lunch at Chula Vista Resort	YES or NO	YES or NO
1:00 – 4:00 p.m.	Crafts with Soozii Madden		YES or NO
5:30 – 9:00 p.m.	Banquet at Chula Vista Resort	YES or NO	YES or NO