

Local Program Advisory Forum  
*DRAFT* Meeting Minutes  
November 17, 2011  
Madison Office, Dane/Columbia Conference Room

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Attendees: Adam Boardman, Bill Stark, Scot Baslavich, Daniel Fedderly, Bruce Stelzner, Don Greuel, Sandra Villiesse, Matt Grove, Mary Forlenza, Beth Cannestra, Kim Lobdell, Clark Wantoch, Brian Edwards, Rory Rhinesmith, Don Miller, Dave Simon,  
Teleconference: Randy Byom

### **1.) Review Agenda/Check In**

May 12, 2011 Meeting Minutes corrected to add Program Report powerpoint.



2011 may 12 LPAF  
mtg.pptx

### **2.) Local Program Update – Mary Forlenza**

- **Current Local Improvement Program Cycles**
  - KRM funds went to Non-Hwy – Transit
  - CRFA; potential structural problem with DNR list. Rory and Mary will review.
- **Staffing Update**
  - Multi-Modal looking to incorporate deadlines similar to ARRA. LPPM and MC's will be asked to assist, report back to this group on effort.
- **Future Program Cycles**



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### **3.) New Laws affecting Counties Local Program – Don Greuel**

The Statues are very clear.

LPPM's should be trained and versed with the same understanding as the Department and Administrators on laws. If there are trainings or sessions the LPPM's should be part of to support questions from the Locals, with WCHA, WTBA, etc., we need to be sure to have them there.

There is nothing that was passed in Act 32 that affects the way the local program administers LFA's as working on another locals system was already prohibited by FHWA regulations

If there are some issues with bordering ownership, let your Project Manager know so it can be looked into. Example: Signal project with intersection split between, City, County and State.

\*\*\* Forwarded from WTBA, 11/21/2011;



What Counties Can  
and Cannot D...

#### **4.) FHWA – Report of Project Records Review – Bill Stark**



FHWA Summary  
OIG Report.pdf

Summary of the US DOT OIG Report.

The top 7 areas in “Documentation” are the focus for the Division office.

The Division Office believes WisDOT is in good shape in these areas, but feels we will get audited because of that. To assure we are ready, field reviews on Local Program projects will be scheduled and presentations at the regions annual training classes are being planned.

This will not add any additional scope to the MC's contracts, only being done to help prevent problems.

Presentation materials being used in this review should be shared with Don Greuels team so the same expectation can be used on State projects.

\*\*Locals should discuss any questions regarding the charges to their projects with the WisDOT Local Program Project Managers. A cost detail report can be shared with them outlining all the MC and contractor charges to any project.

#### **5.) TIGER Update – Clark Wantoch**

ARRA funded Design/Build Bridges:

Wisconsin – Completion Date August 4, 2012

Juneau – Completion Date November 16, 2012

Projects and successfully meeting deadlines. Traffic was rerouted by the Mayor to help with getting around the project.

Incentives and Disincentives written in the contract keeps them motivated.

An Evaluation of the projects are expected when the project is complete. CH2MHill has a contract, as well as Gary Whited and the University are watching the progress status closely.

## **6.) TRANS 57 – Don Greuel**

Effective January 1, 2011.

Checklist in the FDM for consultants to use.

Exceptions to Standards

1) Dollar threshold – Needs Project Services Chief Signature (Don Greuel)

2) Separate Path – Needs Project Services Chief Signature (Don Greuel)

Dan Tyler, Design Oversight Engineer is the Central Office contact for TRANS 75.

Scoping is very important – if done prior to January 1, 2011.

## **7.) EDC – Rory Rhinesmith**

Eleven initiatives moving forward. Safety edge looking for more pilots.

Bridge Research looking at Local Bridges as another area for tests.

Nationwide Webinar on Next Generation;

One coming in December on Technical discussions and one in February 2012. Bruce Stelzer is looking at linking to Locals.

Looking for Technical Hands- On and Best Practices to be submitted.

Presentations being prepared for the 2012 Winter WCHA and the CE Conferences.

FHWA currently has a website for the EDC progress; WisDOT will look into also establishing a site for showing Wisconsin's progress.

## **8.) MC Evaluation**

Report is in Final Draft and being reviewed by WisDOT. A Final Draft could be available to share with the LPAF by the end of the year, 2011.

WisDOT is also looking at the next MC Review format to capture the work done in 2011.

## **9.) ACEC**

Discussions at the last ACEC meeting included:

Marty Hanson, AYRES is reviewing the funding committee – Report to be complete 2013.

Jerry Zogg – Civil 3-D implementation schedule. Goal, Electronic Plans in 2014.

Survey showed only 2/3 of consultants are up to speed with Civil 3-D.  
Locals are being poled separately to see where they are.  
More discussions will be presented at the January 2012 CE Conference.

**10.) Next Meeting:**

February 13<sup>th</sup>, 10:00 a.m. – 1:00 p.m.

Madison Truax Lab

Antigo Conference Room

Teleconference Line; 1- 888-557-8511 Access 4540188 Host 7190

Agenda Topics:

MC Evaluation

Program Update